



UNIVERSITY OF SOUTHERN CALIFORNIA
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS – LOS ANGELES, CA 90089-0602 – TELEPHONE (213) 740-3801

StEPS is seeking to hire one graduate student intern interested in gaining experience and training in the field of student-athlete support services, specifically focusing on Student-Athlete Development and supporting programming.

Job Title: Graduate Assistant – Student-Athlete Development

Department: USC StEPS, Student-Athlete Enrichment Program and Services,

<http://saas.usc.edu/>

Contact: Lisa Auld, Associate Athletic Director, Student-Athlete Development, lauld@usc.edu

Department Description: Student-Athlete Enrichment Programs and Services provides comprehensive student support by connecting Athletic Admissions, Academic Services, Student-Athlete Development, Diversity Equity and Inclusion, and Student Services staff in an integrated model focused on student-athlete well-being. The connection of services helps students access resources and smoothly navigate the USC campus, creating a meaningful and rewarding student-athlete experience.

Student-Athlete Development Mission: Student-Athlete Development is committed to supporting our student-athletes as they prepare for success academically, athletically, and in their personal growth and development. We strive to equip them with skills necessary for success both during their time here at USC and for life after.

Student-Athlete Development consists of targeted programming and services across four pillars: Athlete Career Transitions, Financial Literacy, Leadership Development, and Personal Development.

Employment Dates: Fall 2025 – Spring 2026

*Summer employment possible but not required.

Primary Responsibilities:

- Assist with development and execution of curriculum for Freshman Success Seminar
- Assist with event Planning and execution of SAD Programming and StEPS Special Events
- Assist with coordination of and attendance at Health and Wellness Committee meetings
- Support Trojan Athletic Senate (TAS) and Student-Athlete Leadership Group
- Assist with coordination of TAS events
- Track attendance of SAD events
- Assist with Social Media accounts
- Meet with student-athletes to provide assistance with post-graduate opportunities - Scholarships, Fellowships, Graduate School prep
- Assist with the development of our Summer PDI Curriculum



ATHLETICS

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- Provide statistical analysis and evaluation of SAD Programming
- Other projects and duties as assigned

Qualifications:

- Enrollment in a USC graduate program required
- Must be available to work evening or weekend hours to assist with scheduled programming
- Preferences given to individuals who express a desire to work in Student-Athlete Support Services

Compensation: \$17.78 per hour

Hours per week: 20

Work hours: Varies, but will work mostly during business hours, with some evening hours for special events & programs.

Send resume and cover letter to Lisa Auld @ lauld@usc.edu and Monica Morita @ mmorita@usc.edu