



Scholar Success Manager

Areté Rising is committed to innovation and building unique solutions that do not yet exist in the world. As a member of the Areté team, the Scholar Success Manager will support the execution of Areté Rising's LOC Scholars program. As the inaugural staff person in this role, the Scholar Success Manager will play an integral role in co-designing and implementing the LOC Scholars college advising and college success programming. The ideal candidate will have a Bachelor's Degree and/or 2-5 years of professional work experience in college admissions, academic or career advising or teaching, a solutions-oriented, collaborative approach to working on a team, and a desire to work in a start-up environment for social good.

About Areté Rising

Founded in 2022, Areté Rising is a social enterprise that grew out of the work of the Leonetti/O'Connell Family Foundation. Areté Rising exists to create economic opportunity for young adults through increasing access to curated information, higher education, and customized career guidance.

Our organizational values are:

- **Areté:** We value excellence or virtue, especially in the full realization of potential by a person.
- **Innovation:** We prioritize cutting-edge ideas and measure progress, adopting new practices in real-time based on outcomes and data.
- **Service:** We draw on resources, values and skills to support people in need.
- **Kaizen:** We engage in continuous improvement through attention to results and feedback.

Areté Rising operates the following three programs:

- **altAid** offers hardship grants for youth facing financial challenges impacting their enrollment in higher education. altAid began operating in September 2022.
- **altPath** is a digital tool for youth that inspires action toward intentional career development. It combines practical, curated information with a process of self-discovery to help individuals identify their strengths, interests and personal motivations. Using the science of behavior change, interventions guide users through a customized action plan to achieve their education and career goals.
- **LOC Scholars** is a scholarship program that empowers exceptional students to attain Bachelor's degrees from excellent colleges and universities. The first cohort of scholars was accepted in 2023.

Key Responsibilities

The Scholar Success Manager's key responsibilities will revolve around implementing scholar programming and supporting students in the LOC Scholars program. Responsibilities will include, but not necessarily be limited to, the following:

The Scholar Success Manager will:

- Co-design and implement all aspects of pre-college, college, and alumni programming, including college counseling and ongoing college success support.
- Support a caseload of students throughout college application, selection, attendance, and graduation (starting with 21 students and growing to approximately 30).
- Build relationships with students through regular check-ins (at least twice per semester and once over the summer), with additional communication as needed.
- Review quarterly scholar submissions and provide follow-up resources as appropriate.
- Maintain detailed case notes from student interactions and keep the program lead informed of student progress, challenges, needs, and recommendations.
- Support in-person and virtual events including Scholars Weekend.

Qualifications

- Bachelor's degree or 2-5 years professional work experience.
- Professional experience in college admissions, academic and/or career advising, or teaching.
- Current knowledge of the college admissions landscape and student development and career advising theories and strategies.
- Experience with event coordination and execution.
- Strong interpersonal skills, excellent written and oral communication skills.
- Confident, resourceful, energetic, curious, discrete, team player.

Other Details

- **Hours:** Approximately 20 hours per month (may vary)
- **Location:** Based in Los Angeles, this is a primarily remote position with some required in-person events and meetings throughout the year.
- **Reports to:** Vice President of Grants & Initiatives
- **Compensation:** \$30-40 per hour based on experience

Application Process

- To apply, please submit a cover letter and resume to locscholars@areterising.org