



LAHC
LOS ANGELES
HARBOR COLLEGE



**NOW HIRING
UNCLASSIFIED PAID
INTERNS (UPI)!**

Academic Year 2026-2027

Duties and Responsibilities:

- Collaborate with program counselor, coordinator, instructional faculty, and other campus departments, including, but not limited to, Equity Village, Counseling, Transfer, on programming, workshops, and other events
- Serve as a peer mentor for current APASS students participating in the APASS Navigator program
- Assist in the coordination and case management of the APASS Navigator program
- Facilitate workshops on Asian Pacific American Student Success identity and academic topics
- Attend staff meetings, participate, and plan campus events

Qualifications:

- Currently **enrolled** as a **full-time undergraduate/graduate** student in a counseling/student affairs related program
- Maintain a **2.0 GPA** and make satisfactory progress
- Available to work **up to 20 hours a week**
- Demonstrates the ability to express thoughts clearly, both orally and in writing
- Proficient in Microsoft Office (i.e. Word, Excel, Powerpoint), Canva, Canvas and other technology as needed



**Open Until
Position
Filled!**

If interested in this position, please send your **resume and cover letter** to
APASS@lahc.edu